

2019 Community Project Fund Application Form



Capital Pride's 2019 Community Project Fund funding to groups to support an event or programming during the Capital Pride Festival, August 18-25. Events and programming should further one (or more) of Capital Pride's objectives: education, advocacy, celebration and connection. Successful applicants may receive up to \$1,000.

The deadline to apply is June 15, 2019. Completed forms should be submitted to info@ottawacapitalpride.ca.

Eligibility Criteria

All applications must fulfill the eligibility criteria in order to pursue the Community Project Fund. The criteria are as follows:

- The applicant must be a nonprofit organization or a community group;
- The group or organization must operate in the National Capital Region, Kitigan Zibi Anishinabeg First Nation or Pikwakanagan First Nation;
- The organization must serve the 2SLGBTQ+ community as a central mission, or have a significant program which serves the 2SLGBTQ+ community, or the group must have a central focus on the 2SLGBTQ+ community, or have a significant interest in elevating and supporting the 2SLGBTQ+ community;
- The event must take place during the 2019 Festival, August 18 - August 25, 2019.

Organization Information

Organization or Group Name

Contact

Street Address

City Province Postal Code

Phone Email

Website

Facebook Twitter Instagram

Project Information

Project Name Amount Requested

Event Date Event Location

Anticipated Attendance

What is your project/event?

Project Information continued

Who will be impacted by your project/event? How will you reach your target audience?

How does your project/event support one or all Capital Pride’s pillars: education advocacy, connection and celebration?

Budget Information (If you wish to provide a more detailed budget please attach it to this form.)

REVENUE

Project Fund Request
Ticket Sales
Donations
Other (please specify)

EXPENSES

Venue
Equipment/Rentals
Programming
Marketing
Other (please specify)

TOTAL REVENUE:

TOTAL EXPENSES:

I/we certify that, to the best of our knowledge, the information provided is accurate and complete. I/we understand that if funds are awarded we accept responsibility for the use of those funds in accordance with the terms and conditions of the Project Fund.

Signature _____

Signature _____

Name _____

Name _____

Position _____ Date _____

Position _____ Date _____

Terms & Conditions

1. Definitions

“Recipient” means the applicant organization or individual that submitted the application, has agreed to be bound by these terms and conditions and has been awarded funding by Capital Pride.

2. Acknowledgment of Funding

The Recipient shall publicly acknowledge the support of Capital Pride in the lead-up to and during the event.

3. Purpose of Funding

Funding shall only be used for the purposes of the program as described in the funding application. Major changes in the activities and timelines shall be made in writing to and receive approval from Capital Pride.

4. Indemnity and Liability

a) The Recipient shall indemnify and save harmless Capital Pride from any claims, demands, losses, costs, charges, actions and other proceedings, made or brought against, suffered by or imposed upon the City or its property in respect of any loss, damage or injury, including injury resulting in death, to any person or property directly or indirectly arising out of, resulting from or sustained by reason of negligence or otherwise of the Recipient, its employees, agents, volunteers, officers or directors.

b) Capital Pride shall not be liable to the Recipient or any other party in relation to the Funding Contribution and/or the services provided by the Recipient pursuant to the terms of this agreement and the parties agree that the Recipient shall not be deemed an agent of Capital Pride for any purpose under this agreement. The Recipient shall be solely responsible for the payment of any individuals employed, engaged or retained by the Recipient for the purpose of assisting it in the fulfilment of its obligations under this agreement.

5. Reporting Requirements

The Recipient shall submit a final report in the form required by Capital Pride two (2) months after the event or program. This report shall provide general details of the event, the number of attendees, the number of volunteers and the impact of the event.